

YOU ARE

*engaged!*

LET THE  
PLANNING  
BEGIN.

Select (a few) ideal **wedding dates** your wedding.

Select **bridal party** and plan attire

Create a **guest list** and begin collecting addresses

Send "Save The Dates"

Begin shopping for your **wedding dress**

Make arrangements for out of town guests

Create wedding registry and discuss bridal shower, bachelorette/bachelor parties

**Schedule tastings**

Send wedding invitations

Purchase, create or plan all **wedding day personal items** (signage, photos, card box, etc.)

Apply for a Marriage License

Purchase bridal party or welcome gifts

Confirm **final payments and gratuities**

**Communicate wedding day details** to family and bridal party

• Explore **look and style** of your wedding.

• Tour **venues** and book (ceremony and reception)

• Explore, select and book your **vendor team.**

- photography
- videography
- caterer
- DJ/band
- bartending
- floral,
- dessert,
- hair/makeup
- transportation)

• Keep a detailed calendar or record of **deposits and future payments**

• Design **wedding invitations**

• Plan **ceremony and reception layout** - including floral, linen and lighting plans

• Plan **rehearsal and rehearsal dinner**

• **Track guest responses**

• Form a plan for **guest seating and layout**

• Create a **complete wedding day timeline**

• **Connect with vendors confirming all details** (final counts, hours, payments, etc.)

• Confirm plans for wedding day s setup of personal items

• **Final wedding venue/vendor walk through**

• Re-confirm with vendor team with timeline, addresses, final counts, guest list and any other important wedding day information

*get married!*

If you are worried about staying on track with these to-do's...

Or are feeling like these design elements, organization and logistics are a little daunting...

LET'S CHAT ABOUT WEDDING COORDINATION.

We have packages designed for your specific needs and would love to guide you through this process and to be a part of your day!